



# APPLICATION FOR EMPLOYMENT



## AIRCRAFT MAINTENANCE POSITION

It is the policy of Scott Richard Aircraft Maintenance to provide equal employment opportunities to all applicants and employees without regards to legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

Applicant Personal Information:	
Applicant Name:	
Address:	
City, State, Zip:	
Number of years at this address:	
Daytime Telephone:	
Evening Telephone:	
Email Address:	
Who should be contacted if you are involved in an emergency?	
Contact Name:	
Relationship to you:	
Address:	
City, State, Zip:	
Daytime Telephone:	
Evening Telephone:	
Job Position Applied For:	
Driver's License Number:	
What state issued your license?	
Are you willing to work any shift, including nights and weekends?    Yes      No	
If no, please state any limitations:	
If you are offered employment, when would you be available to begin work?	
Are you legally eligible for employment in the United States?    Yes      No	
Are you able to perform the essential functions of the job position with or without reasonable accommodations?    Yes      No	

If yes, what reasonable accommodation, if any, would you require?	
Have you ever been convicted of any crime, including traffic violations? Yes      No	
If yes, please describe:	
THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT UNLESS RELEVANT TO THE TYPE OF EMPLOYMENT.	
<b>Applicant Employment History:</b> List your current or most recent employment first.	
Employer Name:	
Address:	
City, State, Zip:	
Job Duties:	
Reason for leaving:	
Dates of Employment (Month/Year):	
Employer Name:	
Address:	
City, State, Zip:	
Job Duties:	
Reason for leaving:	
Dates of Employment (Month/Year):	
Employer Name:	
Address:	
City, State, Zip:	
Job Duties:	
Reason for leaving:	
Dates of Employment (Month/Year):	

Applicant's Education and Training: List your education and training.							
High School Name and Address:							
Last Grade Completed?	9	10	11	12	Diploma?	Yes	No
College Name and Address:							
Did you receive a degree?	Yes	No	If yes, degree received:				
Other Training (graduate, technical, vocational):							
Awards, Honors, Special Achievements:							
<b>Applicant's Skills:</b> Check those skills that you have. List any other skills that may be useful for the job you are seeking. Enter the number of years of experience, and select the number which corresponds to your ability for each particular skill. (One represents poor ability, while five represents exceptional ability.)							
Skill		Years of Experience		Ability or Rating			
	Basic Servicing Items (i.e. O2, tires, oil, brakes, hydraulics, A/C)						
	Engine/Powerplant Troubleshooting						
	Basic Airframe/Powerplant Inspections						
	Sheet Metal Fabricating						
	Tool Box						

<b>References:</b> List any two people who would be willing to provide a reference for you.	
Name:	
Address:	
City, State, Zip:	
Telephone:	
Relationship:	
Name:	
Address:	
City, State, Zip:	
Telephone:	
Relationship:	
Please provide any other information that you believe should be considered:	

**CERTIFICATION**

I certify that the information provided on this Application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my Application, or if employment commences, immediate termination.

I authorize Scott Richard Aircraft Maintenance, LLC, to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its President, the employment relationship will be entirely voluntary in nature. In other words, with appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer would have the same right. Moreover, no agent, representative, or employee of Scott Richard Aircraft Maintenance, LLC, except in a specific written contract of employment signed on behalf of the organization by its President, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

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APPLICANT SIGNATURE

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DATE

Completed applications may be emailed to:

[eugene@scottrichardmx.com](mailto:eugene@scottrichardmx.com) for the Allentown, PA location  
or  
[trevor@southernaog.com](mailto:trevor@southernaog.com) for the Southern AOG location